

My No: JSC/SEC/ CIR - L / 2023

Judicial Service Commission Circular Letter No: 04/2023

To: All Judges and Judicial Officers,

Service of Judicial Documents in USA

Judicial Service Commission having considered a letter dated 28.02.2023 by Mrs. Roshani Hettige, Senior Assistant Secretary (Legal), Ministry of Justice, Prison Affairs and Constitutional Reforms addressed to Secretary Judicial Service Commission on the subject referred to above, directed me to bring the same to your attention.

02. A copy of the letter dated 28.02.2023 (along with the annexure) is attached hereto.

Under the Command of the Judicial Service Commission,

H. Sanjeewa Somaratne
Secretary
Judicial Service Commission

H. Sanjeewa Somaratne
Secretary
Judicial Service Commission
Colombo 12

13th March 2023

Judicial Service Commission Secretariat

Colombo 12



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Secretary } දුරකථනය
 } தொலைபேசி } 2449959
 } Telephone }
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 } பெக்ஸ் இல. } 2445447
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எனது இல
My No. } MOJ/L5/JD/USA

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உமது இல.
Your No. }

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தபால்பெட்டி } 555
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ඉලෙක්ට්‍රොනික
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மின்அஞ்சல் } info@moj.gov.lk
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නො 19, ශ්‍රී සංඝරාජ මාවත
கோலம் 10
இல 19, ஸ்ரீ சங்கராஜ மாவத்த
கொழும்பு 10
No 19, Sri Sangaraja Mw
Colombo 10

අධිකරණ, බන්ධනාගාර කටයුතු හා ආණ්ඩුක්‍රම ව්‍යවස්ථා
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நீதி, சிறைச்சாலை அலுவல்கள் மற்றும் அரசியல்மைப்பு
மறுசீரமைப்பு அமைச்சு
Ministry of Justice, Prison Affairs and
Constitutional Reforms

දිනය
திகதி } 2023. 3 . 28
Date }

The Secretary
Judicial Service Commission
Colombo 12.



Service of Judicial Documents in USA

This has reference with the fax with related document sent by Ministry of Foreign Affairs related to the above matter. (Copies attached for your easy reference – Ann.01)

As indicated by the letter, the process Forwarding International (PFI) has informed to address “ABC Legal Service” in lieu of PFI. Therefore, the payee name on the cheques should be changed to “ABC Legal Service” instead of “Process Forwarding International”.

It would be much appreciated if you could convey this message to all Respective Courts.


Roshani Hettige

Senior Assistant Secretary (Legal)

For Secretary Ministry of Justice, Prison Affairs and Constitutional Reform.

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URGENT

Clare
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FAX

MINISTRY OF FOREIGN AFFAIRS – COLOMBO

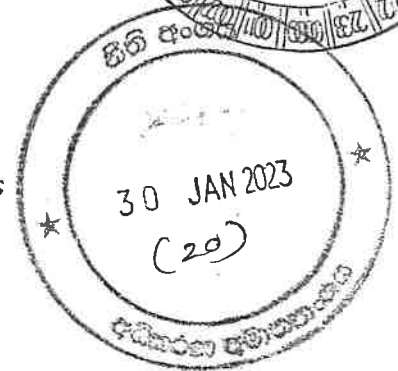
Addressed to : Secretary, Ministry of Justice, Prison Affairs and Constitutional Reforms, Colombo 10.

From : Secretary / Ministry of Foreign Affairs



Sakunthala Rajamanthri
Addtl/L
S

Signature and Designation: Sakunthala Rajamanthri
Legal Officer
For Secretary/Ministry of Foreign Affairs



Date : 30/01/2023

Our Ref : L/CON/24/MISE

Priority : Most Urgent Security :

No. of Pgs. Incl. this pg : one

Service of Summons in the USA

Replace the name of the Process Forwarding International (PFI) –ABC Legal Services.

This has reference to the Fax Msg No. 48 dated 26.01.2023 received from the Embassy of Sri Lanka in Washington DC, on the above. (copy of fax is attached).

As indicated by the Mission, **the Process Forwarding International (PFI) has informed to address "ABC Legal Services" in lieu of PFI. Therefore, the payee name on the cheques should be changed to "ABC Legal Services" instead of "Process Forwarding International".**

It would be much appreciated if you could take necessary action accordingly. [ENDS]



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26 JAN 2023
Legal Division

Embassy of Sri Lanka
3025 Whitehaven Street NW, Washington D.C. 20008
Tel: (202) 483 4026, Fax: (202) 232 7181
Website: <http://www.slembassyusa.org> E-mail: itu@slembassyusa.org
slembassy@slembassyusa.org

To: Secretary/ Foreign Affairs

Attn.: DLA / Legal

From: H.E. the Ambassador

Signature:

Counsellor
for H.E the Ambassador

Copy: -

Priority: URGENT

Security: -

Pages (incl. this page): 01

Date: January 26 2022

Msg. no. 48

File no. USA/EMB/CONS/21/West

Service of Summons in the USA

Replace the name of the Process "Forwarding International" (PFI) - "ABC Legal Service"

This refers to letters receive to the Mission through the Ministry from various courts in Sri Lanka for Servicing Summons in the USA.

X | 02. The PFI informed the Mission to address "ABC Legal Services" in lieu of PFI. Therefore, the payee name on the cheques should be changed to "ABC Legal Services" instead of "Process Forwarding International".

03. It would be appreciated, if you could inform the same to the relevant courts in Sri Lanka at the earliest. (Ends)

urgent

Prigankara,

pl. convey the above to MoJ

Soon

QV 101/2023