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நீதிச்சேவை ஆணைக்குழுச் செயலகம்  
Judicial Service Commission Secretariat

JUDICIAL SERVICE COMMISSION SECRETARIAT | JUDICIAL SERVICE COMMISSION SECRETARIAT | JUDICIAL SERVICE COMMISSION SECRETARIAT | JUDICIAL SERVICE COMMISSION SECRETARIAT | JUDICIAL SERVICE COMMISSION SECRETARIAT | JUDICIAL SERVICE COMMISSION SECRETARIAT | JUDICIAL SERVICE COMMISSION SECRETARIAT

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எனது இலக்கம்  
My No.

JSC/SEC/F. Training/ 2023

ඔබේ අංකය  
உமது இலக்கம்  
Your No.

දිනය  
திகதி  
Date

02.08.2023

To All High Court Judges and Judicial Officers,

**"Young Leaders' Programme (YLP)" under the Japanese Government MEXT Scholarship for 2024 All courses commence in September or October, 2024 – Japan (One – year master's programme)**

This refers to the letter dated 25.07.2023 by Additional Director General/Department of External Resources, on the subject referred to above.

02. The said letter is published in the JSC website on the directions of the Judicial Service Commission.

Under the command of the Judicial Service Commission.

H.S.Somarathne

Secretary

Judicial Service Commission

H. Sanjeewa Somaratne  
Secretary

Judicial Service Commission  
Colombo 12



විදේශ සම්පත් දෙපාර්තමේන්තුව  
 வெளிநாட்டு வளங்கள் திணைக்களம்  
 Department of External Resources

ANNEXE 3-02

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය  
 මහලේකම් කාර්යාලය (3වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව  
 நிதி, பொருளாதார உறுதிப்படுத்துகை மற்றும் தேசியக் கொள்கைகள் அமைச்சு  
 செயலகம் (3ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance, Economic Stabilization and National Policies  
 The Secretariat(3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site:www.erd.gov.lk

e-mail:info@erd.gov.lk

මගේ අංකය  
 எனது இல  
 My No

TA/JP/L/23

ඔබේ අංකය  
 உமது இல  
 Your No

දිනය  
 திகதி  
 Date

25 July 2022

Secretary to the President / Presidential Secretariat  
 Secretary to the Prime Minister / Prime Minister's Office  
 Secretary to the Cabinet / Cabinet Office  
 Secretary General to the Parliament / The Parliament  
 Secretaries / All Ministries  
 Auditor General, National Audit Office  
 Chairmen / All Independent Commissions



Attn: Officer In-charge of Foreign Trainings

Dear Sir / Madam,

“Young Leaders’ Programme (YLP)” under the Japanese Government MEXT Scholarship for 2024  
 All courses commence in September or October, 2024 – Japan (One – year master’s programme)

The Embassy of Japan has requested us to submit nominations from eligible Government officials in Sri Lanka for the above programme. The application form and the programme details can be downloaded from the following websites;

- School of Government and School of Local Governance:  
[https://www.grips.ac.jp/en/education/inter\\_programs/leader/](https://www.grips.ac.jp/en/education/inter_programs/leader/)
- Business Administration  
<https://www.ics.hub.hit-u.ac.jp/admissions/mba/financing.html>
- Law  
<https://www.law.kyushu-u.ac.jp/programs/english/html/programs-admissions/academic-programs/ylp-ll-m/>
- Healthcare Administration  
[https://www.med.nagoya-u.ac.jp/medical\\_E/laboratory/basic-med/social-science/ylp/](https://www.med.nagoya-u.ac.jp/medical_E/laboratory/basic-med/social-science/ylp/)
- For more information on GRIPS, please visit: <https://www.grips.ac.jp/en/>
- MEXT’s website  
<http://www.mext.go.jp/en/policy/education/highered/title02/detail02/sdetail02/sdetail02/1374094.htm>

Above links are available on ERD website (www.erd.gov.lk)

We would highly appreciate, if necessary action can be taken to send suitable nomination relevant institutions under the purview of your ministry for the above program. Each of the nominees has to submit two sets of applications along with the following documents;

- Nomination letter of the line ministry
- Application Form and other required documents with an additional copy of each document
- Copy of the relevant pages of the passport
- Duly filled ERD Form

(Cont.p.02)

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 பணிப்பாளர் நாயகம்  
 Director General

94-11-2484693

කාර්යාලය  
 அலுவலகம்  
 Office

94-11-2484500  
 94-11-2484600

ෆැක්ස් අංකය  
 தொலைநகல்  
 Fax

94-11-2447633  
 94-11-2387153  
 94-11-2434876

Please note that only the duly completed applications received by ERD before 2.00 p.m. on 25<sup>th</sup> August 2022, with the line ministry covering letter and other relevant documents as stipulated above, will be processed.

Your early response in this regard is highly appreciated.

Yours faithfully

  
Udeni Udugahapattuwa  
Additional Director General  
for Director General

Copies to:  
Chief Secretaries, All Provincial Councils

**APPLICATION GUIDELINES  
JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2024  
YOUNG LEADERS' PROGRAM (YLP) STUDENT (SCHOOL OF GOVERNMENT)**

**I OUTLINE**

**1. Objectives**

The Young Leaders' Program (YLP) aims to contribute to cultivate future national leaders in Asian and other countries, moreover, to contribute to establish friendly relationships among various countries and to improve policy planning activities by forming a network among national leaders through deepening their understanding of Japan. The YLP is one of the Japanese Government (MEXT\*) Scholarship Programs.

\*MEXT: Ministry of Education, Culture, Sports, Science and Technology

**2. Eligible Countries and Participants**

Participants are selected from the countries listed below. They should be young public administrators and government officials who are expected to play active roles in the future as national leaders in their home countries.

Eligible Countries:

P. R. China, Rep. of Korea, Indonesia, Malaysia, Philippines, Singapore, Thailand, Brunei, Viet Nam, Laos, Cambodia, Mongolia, Kazakhstan, Kyrgyz Republic, Turkmenistan, Uzbekistan, Bangladesh, India, Pakistan, Sri Lanka, Australia, Hungary, Czech Republic, Slovakia, Poland, Bulgaria, Romania, Turkey

(28 Countries)

**3. Host University**

National Graduate Institute for Policy Studies (GRIPS)

**4. Number of Students**

Approximately 20 students

**5. Recruitment and Selection**

**(1) Method of Recruitment**

Recruitment will be conducted through the recommending authorities of each eligible country. Please ask the Japanese Embassy for further information.

**(2) Screening Procedure**

- ① First screening by the recommending authorities
- ② Second screening by GRIPS
- ③ Final screening by the YLP committee organized by MEXT

**6. Curriculum (Please refer to "Curriculum Guidelines".)**

**(1) Basic Concepts**

The curriculum is designed to train and cultivate national leaders in their respective fields of government, who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and also to establish a human network through various activities, such as special lectures, colloquium, independent study, field trip, etc.

**(2) Course Duration and Qualification**

Course duration is one year, resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

**(3) Language**

All lectures are conducted in English.

**7. Commencement of the Program**

October 2024

**II INFORMATION FOR APPLICANTS**

MEXT will offer scholarships to foreign students who wish to study at GRIPS as YLP students in public administration/public policy for the academic year 2024 under the MEXT Scholarship Program. The conditions are as follows:

## 1. Field of Study

Public Administration/Public Policy

## 2. Qualifications

- (1) **Nationality:** Applicant must be nationals of countries eligible for the YLP (School of Government). An applicant who has Japanese nationality at the time of application is not eligible.
- (2) **Age:** Applicants must be, in principle, under 40 years of age as of October 1, 2024 (i.e. born on or after October 2, 1984).
- (3) **Academic Background:** Applicants must hold a Bachelor's degree or equivalent from a recognized/accredited university or college, and have achieved excellent academic performance.
- (4) **Work Experience:** At least 3 years of full-time work experience in total as of October 1, 2024 in public administration (preferably 5 years or more).
- (5) **English Ability:** One of the following test scores is required:
  - ① TOEFL iBT
  - ② IELTS Academic
  - ③ Other equivalent testAdmission priority will be given to applicants who have a TOEFL iBT score of 79 or higher, or an IELTS Academic score of 6.0 or higher, or other equivalent test scores.
- (6) **Health:** Applicants must be judged that you are medically adequate to pursue study in Japan by an examining physician on a prescribed certificate of health.
- (7) **Arrival in Japan:** In principle, applicants must be able to arrive in Japan during the period specified by GRIPS, within two weeks before and after the first day of the course conducted by the accepting university. If the applicant cannot arrive in Japan during the specified period for personal reasons, travel expenses to Japan will not be paid.
- (8) **Visa Requirement:** In principle, a selected applicant must obtain a "Student" (留学) visa at the Japanese diplomatic mission located in the applicant's country of nationality, and enter Japan with the residence status of "Student." Applicants who change their residence status to any status other than "Student" (留学) after their arrival in Japan will immediately lose their status as a MEXT Scholarship student. Moreover, as the Japanese government requires pre-arrival tuberculosis screening for some countries, applicants obtaining a visa shall follow guidance at the overseas establishment of Japan located in the applicant's country of nationality.
- (9) **Return to home country and resumption of work after the scholarship period:** In accordance with the objectives of the YLP, after the scholarship period, applicants are expected to make efforts to build friendly relationships among various countries, including Japan, by creating human and intellectual networks among leaders in countries across the world. To this end, applicants should, in principle, return to their home countries by the end of the final month of the scholarship period and resume their work at the recommending authorities or the organization designated by the recommending authorities among others.
- (10) **Non-Eligibility:** Applicants who meet any or all of the following conditions are not eligible. If identified after acceptance of the scholarship grantees, the applicants will be required to withdraw from the scholarship:
  - ① Those who are military personnel or military civilian employees at the time of their arrival in Japan or during the period of the payment of the scholarship;
  - ② Those who cannot arrive in Japan by the last date of the period designated by GRIPS;
  - ③ Those who are already enrolled in a Japanese university or other institution with a residence status of "Student" (留学) or who are going to be enrolled, or plan to enroll, in a Japanese university or other institution as a privately-financed international student from the time of application to the MEXT scholarship program in the applicant's country until the commencement of the period for payment of the MEXT scholarship. However, this stipulation does not apply to privately-financed international students who, even though they are enrolled, or are planning to enroll, in a Japanese university, verifiably complete their studies before the start of the scholarship payment period, return to their home country at the time of the scholarship application, and newly acquire the "Student" residence status and come to Japan;
  - ④ Those who are planning to receive scholarship money from an organization other than MEXT (including a government organization of the applicant's country) on top of the scholarship money provided by MEXT after the start of the scholarship payment period;
  - ⑤ Holders of dual nationality at the time of application who cannot verify that they will give up Japanese

superiors at work.

You are required to request each of your recommenders to write a letter of recommendation using the designated form and submit them. Each of your letters must contain four A4 pages provided. Letters submitted that do not use our designated forms will not be accepted. They must be submitted in sealed, unopened envelopes signed across the flap by the recommender.

④ · ⑥ Official transcripts of academic record and graduation/degree certificates (1 original for each document)

You are advised to show the instructions below to registrars at each of the universities that you attended when you request issuance of transcripts/certificates in accordance with our requirements.

You must submit official transcripts of academic record and graduation/degree certificates from all undergraduate and graduate institutions that you attended/graduated from. These must be documents issued by the university and bearing the seal or signature of the registrar, and they must be submitted in sealed, unopened envelopes with the university logo and address noted; the envelopes must be signed or stamped across the flap by the issuing school authorities.

④ Official transcripts of academic record

Official transcripts should contain the following information:

- Name of the degree program/course
- Enrollment period
- Names of all courses taken and grades received
- Grading scale including the maximum grade point/score

If you are currently attending a university, please submit your most recent transcript.

⑤ Official graduation/degree certificates

Official certificates should state the name of your degree and the date the degree was awarded. Provisional or temporary graduation/degree certificates are not acceptable. DO NOT send your original diploma, as documents will not be returned.

If you are currently attending a university, you must submit an authorized statement certifying the specific date of graduation and the title of the expected degree.

Important notes

- Photocopies of transcripts/certificates that have been verified by a notary public are not acceptable.
- If a university has a policy not to issue more than one official transcript/certificate, you may submit official photocopies verified by the university. To be official, these must bear the institution's official stamp or the signature of the registrar. They must be submitted in sealed, unopened envelopes with the university logo and address noted; the envelopes must be signed or stamped across the flap by the issuing school authorities.
- If a university cannot issue an official English version of your transcript/certificate, you are required to submit both:
  - The official transcript/certificate (photocopies are not acceptable), written in its original language and bearing the institution's stamp or the signature of the registrar, and
  - An official verbatim English translation of the document, prepared by an accredited translator.

⑥ Official evidence of English ability (1 original)

One of the following test scores is required:

1. TOEFL iBT
2. IELTS Academic
3. Other equivalent test

Admission priority will be given to applicants who have a TOEFL iBT score of 79 or higher, or an IELTS Academic score of 6.0 or higher, or other equivalent test scores.

Please note that English test scores are valid for two years from the test date, and therefore, tests must have been taken within two years of the time of enrollment at GRIPS. If you submit the results of a different test of English proficiency, please submit a conversion of the score to TOEFL or IELTS.

How to apply for a waiver of the English language proficiency requirement

(There are two categories in our English test exemption policy.)

Category 1: Applicants who have completed or expect to complete an undergraduate or a graduate degree at an accredited institution located in the USA, the UK, Canada, Australia, New Zealand, or Ireland will be automatically exempted from submitting an English test score.

Category 2: Applicants who have completed or expect to complete an undergraduate or a graduate degree at an institution where the language of instruction is English may request a waiver of the English language proficiency requirement. If you wish to apply for such a waiver, you must submit official documents issued by the educational institution you attended, certifying that your undergraduate or graduate education was conducted entirely in English. If the official transcript of your academic record or graduation/degree certificate includes that information, you need not submit a separate document. This document must bear the seal or signature of the registrar, and it must be submitted in a sealed, unopened envelope with the university logo and address noted; the envelope must be signed or stamped across the flap by the issuing school authority. You are advised to show these instructions to the registrar at the university that you attended when you request issuance of the document in accordance with our requirements.

⑦ Copy of your passport (1 photocopy)

You must submit a copy of the page(s) with your name, nationality, date of birth and photo. If you do not possess a passport, please submit a copy of your family register or certificate of citizenship.

⑧ Essay explaining applicant's aspirations and future plans following program completion (1 original)

You must submit 3-page essay describing your reason/motivation for applying; future plans and expectations from the program as well as future career goals.

⑨ Answer to the essay questions (1 original)

⑩ Certificate of health (1 original, use the designated form)

A certificate of health must be issued by the medical institution designated by Japanese Embassy; all items must be completed, and all comments must be written in English in block letters. If there is a change in your health condition (including any serious changes relating to your life plan) after you have submitted your health certificate, please promptly share this information with the diplomatic mission abroad since it concerns the acceptance system of the accepting university and the Japanese medical institution.

10. Unavoidable Circumstances

In the event of unavoidable or unforeseen circumstances, Japanese Government reserves the right to change or cancel the arrival date, scholarship, and contents of the application guidelines here within, at any time before or after notification of the results of the final selection.

Unavoidable Circumstances are defined as events whose effects could not reasonably be prevented or controlled by MEXT or Ministry of Foreign Affairs (including Embassies and Consulate generals of Japan) including but not limited to acts of God, acts of government (including local government, hereafter referred to as government), acts of government authorities (including limitations on travel or immigration enacted by the Japanese government or other foreign countries' government due to the event of infectious disease), compliance with law, regulations or orders, fire, flooding and torrential rain, earthquakes, acts of war (regardless of a declaration of war), revolt, revolution or rebellion, strike, or lockout.

11. Notes

- (1) Each grantee is advised to learn some basic Japanese language and to acquire basic information on Japanese climate, geography, customs, university education, and social conditions in Japan, as well as about the differences between the Japanese legal system and that of his/her home country before departing for Japan.
- (2) As the first installment of the scholarship payment will be made from one month to one and a half months after the grantee's arrival in Japan, the grantee is recommended to bring at least approximately US \$2,000 with him/her to Japan to cover immediate living expenses and other necessary expenses.
- (3) The scholarship payments will be transferred to the bank account of Japan Post Bank (JP Bank) opened by each grantee after the arrival in Japan. MEXT will not transfer the scholarship payments to other account.
- (4) Grantees must enroll in National Health Insurance (Kokumin Kenko Hoken) upon arrival in Japan.
- (5) Information regarding the MEXT Scholarship recipient (name, gender, date of birth, nationality, accepting

- nationality by the time of the arrival in Japan;
- ⑥ Those wishing to engage in fieldwork or an internship in a country other than Japan after submission of Application; or
  - ⑦ Those who will lose their status as public administrators or government officials following the time of application or before completion of the program.

### 3. Period of Scholarship

One year, from October 2024 to September 2025

### 4. Scholarship Benefits

- (1) Allowance: 242,000 yen per month. Due to the situation of the Japanese Government's budget, the amount of payment may be subject to change each fiscal year. The scholarship will not be paid to a grantee who is long absent from the assigned university.
- (2) Traveling Costs:
  - ① Transportation to Japan: In principle, MEXT stipulates the travel schedule and route, and provides an economy-class airline ticket from the international airport nearest to his/her home address (in principle, the country of nationality) to Narita or Haneda International Airport. The grantee shall bear at his/her own expense all costs related to domestic travel from his/her home address to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc. The present address in the country of the grantee's nationality stated in the application form is in principle regarded as the recipient's "home address". If, however, the address stated in the application form will be changed at the time of leaving from his/her country, the changed address will be regarded as the "home address".
  - ② Transportation from Japan: Based on the application by the grantee, MEXT will provide an airline ticket to grantees who shall graduate the accepting university and return to the home country by the end of the final month of the period of scholarship (See "3. Period of Scholarship") designated by MEXT. MEXT, in principle, shall provide an economy-class airline ticket from Narita or Haneda International Airport to the international airport (in principle, in the country of nationality) nearest to the returning grantee's residence. The grantee shall bear at his/her own expense all costs related to travel from the grantee's residence in Japan to Narita or Haneda international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within the country of nationality (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc.
- (3) Education Fees: Fees for entrance examination, matriculation and tuition will be paid by MEXT.
- (4) Accommodations:

In principle, grantees may reside at residence halls provided by GRIPS, which plans to arrange TIEC (Tokyo International Exchange Center Residence Hall). Kindly be noted (a) spouse, (b) spouse and child/children, are allowed to live with grantees due to TIEC policy.

### 5. Suspension of Payment of Scholarship

Payment of the scholarship will be stopped for the reasons given below. Should any of the following reasons apply, the grantees may be ordered to return a part of, or all of, the scholarship paid up to that time. Payment of the scholarship may also be stopped during the period up to the decision on the disposition of the matter.

- ① A grantee is determined to have made a false statement on his/her application;
- ② A grantee violates any article of his/her pledge made to the Minister of Education, Culture, Sports, Science and Technology;
- ③ A grantee violates any Japanese laws and is sentenced and imprisoned for an indefinite period or for a period of exceeding 1 year;
- ④ A grantee is suspended from his/her university or receives other punishment, or is removed from enrollment; as a disciplinary action in accordance with school regulations of the accepting institution;
- ⑤ It has been determined that it will be impossible for a grantee to complete the course within the standard time period because of poor academic grades or suspension or absence from the university;
- ⑥ A grantee came to Japan without newly acquiring the "Student" (留学) residence status, or changed his/her residence status to one other than "Student";



- ⑦ A grantee has received another scholarship (excluding those specified for research expenses);
- ⑧ If a grantee's government and/or other state institutions request such cancellation.

#### 6. Selection

- (1) Based on the recommendation of authorities, GRIPS will select initial candidates from among applicants by means of a review of the submitted documents, and an interview. Depending on the evaluation of the submitted documents, you may not proceed to an interview. If it is not possible to hold an interview in the applicant's home country, an interview may be conducted by telephone or the Internet.
- (2) Those who have been selected initially by GRIPS will be put forward to the YLP committee established by MEXT for the final selection.
- (3) The final result will be notified to applicants through the Japanese Embassy/the recommending authorities.

#### 7. Education at GRIPS

All lectures and practical training are conducted in English.

#### 8. The Application Process

Selection for admission is based on the evaluation of supporting documents submitted. Before starting your application, please carefully review the following application process.

You will NOT be registered as an applicant until we have received a complete set of your required supporting documents.

If you have applied to GRIPS in previous years and wish to reapply this year, any supporting documents you submitted previously cannot be used for this year's application.

Please note that if you provide any false or misleading statement or incomplete or inaccurate information in your application, your application may not be screened, you may be denied admission or, if you have been admitted, you may be dismissed from GRIPS.

A complete set of your required supporting documents must reach your recommending authority by the designated deadline. Incomplete applications and applications received after the deadline will not be considered.

All materials submitted by an applicant become the property of GRIPS and will not be returned. Please make sure to keep one copy of your application for your records.

#### 9. Supporting Documents

All documents must be in English.

Supporting documents to be prepared solely by the applicant, should be typed on computer wherever possible (A4 size paper and single-sided printing are preferable). If circumstances require, documents legibly handwritten with a ballpoint pen are acceptable.

If your name as written in your application is different from that on the document(s) you submit, and if there is some reason (e.g. marriage) for the difference, please submit official documentation of that reason (e.g. marriage certificate).

Digital copies sent by e-mail will not be accepted.

Do not attach any additional documents apart from the items listed below.

Number the documents from ① to ⑩ (the items numbered in the list below) in the upper right corner of each document.

- ① Application for Japanese Government (MEXT) Scholarship (1 original, use the designated form)  
Please prepare a photograph of your face, in accordance with the stipulations on the form, and paste it onto the form.
- ② Recommendation letter from the recommending authority (1 original)
- ③ Two (2) letters of recommendation (1 original for each letter, use the designated form)  
Your letters of recommendation must be written by faculty members or job supervisors who are familiar with your academic and/or professional abilities. At least one and preferably two should be written by your immediate

university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for overseas students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the overseas student system).

Information regarding MEXT Scholarship Students (excluding date of birth and contact information) may be included in publicity materials prepared by the Japanese Government for promoting the acceptance of overseas students in Japan, particularly in order to introduce former MEXT Scholarship Students who are playing active roles in countries around the world.

These terms and conditions are included in the Pledge stipulating rules and regulations which MEXT Scholarship recipients must comply with and submit when they have been granted the Scholarship.

- (6) All personal information that we receive from applicants will be used for the purposes of admissions screening, collecting statistical information, student registration, and educational affairs.
- (7) If there are any questions about the content of the written text in this Application Guideline or any other matters, applicants/grantees should inquire the Japanese diplomatic mission in the applicant's country and follow their instructions.
- (8) In addition to the regulations stipulated in this Application Guideline, those that are necessary to implement the Japanese Government Scholarship programs shall be determined by the Japanese Government.

## **Young Leaders' Program (School of Government) Curriculum Guidelines**

### **I Basic Concepts**

1. Each subject will deal with theories based not only on the experiences of the so-called modern Western World, but also on those concerned with the historical experiences of Japan and other non-Western countries. While analyzing commonalities in the modernization process along with its various possibilities, the courses seek to find the most desirable method for each country's modernization. (Comparative Approach)
2. Through modernization, our thoughts and ideas undergo deep transformations. However, the curriculum will not be concerned with modern ideas alone, but will also incorporate basic premises from the classical civilizations and ideas of the great thinkers. (Emphasis on liberal arts education aiming at self-relativization and critical thinking)
3. Going beyond instruction that is related to skills and knowledge, the curriculum will emphasize the fostering of students' ideas; identifying problems; and developing the ability to arrive at their own solutions. (Emphasis on discussion and self-study)
4. Through encounters with leading figures from all areas (including other promising young students), the curriculum aims to create human networks and further understanding about Japan.
5. By offering a broad range of courses, the curriculum encourages students to establish policymaking abilities required of national leaders who are knowledgeable in a broad range of areas.

### **II Students**

The course is designed for young public administrators and government officials, who are expected to play active roles in Asia and Central Europe as future national leaders.

### **III Courses (Courses offered are subject to change)**

1. Required Courses (3credits)
  - The World and the SDGs
  - Introduction to Japan
2. Recommended Courses (At least 8 credits)
  - Microeconomics I
  - Essential Microeconomics
  - Contemporary Japanese Economy
  - Japanese Economy
  - Economic Development of Japan
  - Government and Politics in Japan
  - International Relations
  - International Political Economy
  - International Security Studies
  - Comparative Politics
  - Structure and Process of Government
  - Leadership and Knowledge Creation
  - GRIPS Forum I
  - GRIPS Forum II
3. Elective Courses (Credits for the graduation requirement)
  - Macroeconomics I

- Government and Market
- Data Science for Public Policy
- International Trade
- Development Economics
- Japanese Foreign Policy
- Human Resources Management
- Social Security System in Japan
- Introduction to Data Science
- Data Science in Practice
- Local Government System and Finance
- Local Governance in the Changing World

**4. Colloquium (2 credits) (Required Course)**

This course will provide an opportunity to listen and discuss various issues with many distinguished government leaders and business executives. The colloquia will be organized fifteen or sixteen times a year, divided between the fall and spring terms.

**5. Independent Study (4 credits) and Tutorial (2 credits) (Required Course)**

Students will produce a research paper on a topic of their choice, under the guidance of designated advisors. Students are allowed to conduct related fieldworks upon request.

Also, students will consult in a small-group setting with faculty members by participating in Tutorial.

**6. Field Trip (2 credits) (Required Course)**

Field Trip to a variety of places, such as regional offices of the central government, local governments, industrial facilities, historical heritage, and cultural assets in the different regions of Japan will be arranged during the fall term.

**7. Other Educational Activities**

**Japanese Language Class**

All lectures are conducted in English, making it unnecessary for students to master Japanese. However, Japanese language courses will be offered to students who wish to further their knowledge of Japanese language and culture.

**IV Further information**

For more information on GRIPS, please visit: <https://www.grips.ac.jp/en/>

## Outline of Young Leaders' Program

### 1. Objectives

The Young Leaders' Program (YLP) is one of the Japanese Government (MEXT) Scholarship Programs commenced in 2001. YLP aims to contribute to cultivate future national leaders in Asian and other countries, moreover, to contribute to establish friendly relationship among various countries and to improve policy planning activities by forming a network among national leaders through deepening their understanding of Japan.

### 2. Eligible Countries and Participants

Young public administrators, business managers and legal professionals who are expected to play active roles as future national leaders in Asian and other countries have an eligibility to apply for the YLP program. (See below 3 for Courses, Host Universities and details about eligible participants.)

### 3. Courses and Host Universities

There are five courses in the YLP Program (Government, Local Governance, Business Administration, Law and Healthcare Administration). All courses commence in September or October, and offer a one-year master's program conducted in English. Students who complete the course are awarded a Master's Degree. The host universities of the courses are as follows:

Courses	Host Universities	Number of Accepted Students Per Year	Eligible Participants (Professional Experience*)
School of Government	National Graduate Institute for Policy Studies (GRIPS)	20	Those who have at least 3 years of full-time work experience (preferably 5 years or more) in public administration
School of Local Governance	National Graduate Institute for Policy Studies (GRIPS)	10	Those who have at least 3 years of full-time work experience (preferably 5 years or more) in public administration
Business Administration	Hitotsubashi University	15	Entrepreneurs, business managers and public officials who have at least 2 years of full-time work experience
Law	Kyushu University	15	Those who have at least 4 years of work experience in a law office or in the legal section of a company or government department
Healthcare Administration	Nagoya University	10	Those who have at least 5 years of full time working experience in healthcare fields in public sector at government department

\* Please find more details about eligibility of applicants from the Application Guidelines of each course.

### 4. Recruitment and Selection

The recruitment of applicants and nomination of candidates to the Embassy of Japan are conducted by the recommending institutions (\*). Subsequently, the selection is conducted in the following process.

- (1) First screening by the host universities (through document screening and interview)
- (2) Second screening by the YLP Committee established by MEXT
- (3) Finalization of selection results by MEXT

(\* Roles of Recommending Institutions

Recommending institutions are government bodies and relevant organizations in the eligible countries qualified by MEXT to take roles of recruitment and nomination of candidates to the YLP program. MEXT also designates courses of which each recommending institution can nominate candidates. The roles of recommending institutions in the process of recruitment and nomination are as follows (See 'GUIDELINES FOR JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2024: YOUNG LEADERS' PROGRAM (YLP) STUDENTS' for more details.):

- Notification about the YLP Program and acceptance of applications
- Selection of candidates to be recommended
- Recommendation of candidates to the Embassy of Japan
- Notification of results to candidates

## 5. Scholarship Benefits for YLP Students (2024)

- (1) Allowance: 242,000 JPY per month
- (2) Education Fees: Fees for tuition, matriculation and entrance examination are exempted.
- (3) Traveling Costs: Airline tickets from his/her home country to Japan and vice versa are provided.

## 6. Further Information

For more details about recruitment and curriculum guidelines of each course, please find the latest version of the Application Guidelines. Please also see the following websites for details about each course.

- School of Government and School of Local Governance:  
National Graduate Institute for Policy Studies (GRIPS)  
[https://www.grips.ac.jp/en/education/inter\\_programs/leader/](https://www.grips.ac.jp/en/education/inter_programs/leader/)
- Business Administration  
Hitotsubashi University Business School, School of International Corporate Strategy (Hitotsubashi ICS)  
<https://www.ics.hub.hit-u.ac.jp/admissions/mba/financing.html>
- Law  
Kyushu University, Graduate School of Law  
<http://www.law.kyushu-u.ac.jp/programs/english/html/programs-admissions/academic-programs/ylp-ll-m/>
- Healthcare Administration  
Nagoya University, Graduate School of Medicine  
[https://www.med.nagoya-u.ac.jp/medical\\_E/laboratory/basic-med/social-science/ylp/](https://www.med.nagoya-u.ac.jp/medical_E/laboratory/basic-med/social-science/ylp/)

**GUIDELINES FOR JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2024  
YOUNG LEADERS' PROGRAM (YLP) STUDENTS**

**YEAR-LONG SCHEDULE (PRELIMINARY)**

SCHEDULE	
2023	
July	Applications for YLP open.
By End of September	Qualified Institutions recommend candidates to the Embassy of Japan with necessary documents.
2024	
From January to February	The Japanese universities conduct first screening.
March	The YLP Committee in MEXT conducts second screening.
April	MEXT notifies the results through the Embassy to the institutions.
August-September	MEXT provides airline tickets to the grantees through the Embassy.
September-October	Students arrive in Japan.

\*Note: This schedule is preliminary. Detailed schedules will be announced separately through the Embassy of Japan in your country.

**I INFORMATION CONCERNING RECRUITMENT OF STUDENTS**

**1 Number of Scholarship Recipients**

In YLP there are five courses, and each course will accept 10 to 20 students in total. Available courses vary by country.

Depending on the situation of the Japanese Government's budget, the number of students to be accepted and the scholarship conditions could differ from those described in the Application Guidelines of each course.

**2 Important Points on Eligibility Requirements and Application Procedures**

- (1) Applicants must have graduated with excellent grades from a university and be able to study in a Japanese university for one year.
- (2) Applicants must meet all qualifications and requirements stated in the Application Guidelines of each course. The requirements must be observed strictly and any personal exceptions will not be allowed.
- (3) The number of grantees is limited and all candidates will be evaluated comparatively. Therefore, candidates who meet all qualifications still might not be selected. (It is also possible that none of the candidates from your institution will be selected.) Please take this point into consideration when recommending candidates.
- (4) Some students in the past returned to their respective home countries without completing the program due to mental or physical problems. In addition, some students required long-term treatment because they had come to Japan without completely curing infectious diseases such as tuberculosis, hepatitis, typhus, malaria, dysentery, and so on. With due consideration given to the fact that the students will be staying for a long period in a country with a very different environment from that in the home country, please make very sure of the student's medical condition (including past medical history), and try to ensure that any student with an illness requiring treatment receives such treatment before coming to Japan.
- (5) Military personnel or military civilian employees at the time of their arrival in Japan and/or during the period of the payment of the scholarship are not eligible.

- (6) Additional epidemic prevention measures or program changes can be made depending on the infectious quarantine control measures.
- (7) Make sure applicants are not applying for another program for which scholarship payments will begin in fiscal year 2024 through Japanese government including JDS.

### **3 Notice Method**

Each institution can decide how to notify students about this Scholarship. However, the notification should be done in the most effective way in order to ensure that outstanding students will apply for the Scholarship.

Application Guidelines may be obtained from the Embassy of Japan, or can be downloaded from the MEXT's website: <http://www.mext.go.jp/en/policy/education/highered/title02/detail02/sdetail02/sdetail02/1374094.htm>

In addition, applicants should be instructed to seek information about the universities offering YLP courses through brochures or websites. (Please see the Application Guidelines of each course for the relevant URLs.)

### **4 Acceptance of Application Forms**

Please make sure that applicants observe the application deadline strictly and submit all the necessary documents (including copies of documents). The recommending institution must verify if all application forms are completed correctly and not lacking any necessary documents. Please accept the application forms only when necessary corrections are made by the applicants. On acceptance, please make sure particularly following points.

#### **(1) The language and translations**

Documents must be filled out or written in English. Attach an English translation if they are written in another language.

#### **(2) Documents to be submitted**

##### **(a) Application form**

(i) The prescribed forms of this year must be used for application. Please fill out the forms clearly (especially the applicant's name) and put an application form and all other necessary documents of each applicant together into one envelope.

(ii) In the column of 'Educational Background', please write the names of the schools or institutions that the applicant attended in the spaces of 'Elementary Education', 'Secondary Education' and 'Higher Education' which correspond to the Japanese education system of 'Elementary Education - Elementary School', 'Secondary Education - Lower/Upper Secondary School' and 'Higher Education - Undergraduate/Graduate school'.

\*Note: Please write the exact number of years that the applicant was enrolled in each institution. If an applicant skipped a year in any school or institution, it must be mentioned.

##### **(b) Certified grade transcripts for each academic year**

Transcripts of the certified grades earned by the applicant in all the subjects studied for each academic year at the student's undergraduate and/or graduate schools are necessary (A degree certificate or a graduation certificate simply showing the ranking of the applicant at graduation will not substitute for academic transcripts. The transcripts must show the grade scale applied.). If the transcript is not duplicable, a certified true copy of the original transcript should be submitted. Every year there are many incomplete applications that the original transcripts are not attached or the submitted copies are not verified. Please read the Application Guidelines carefully.



**(c) Recommendation letters**

Please make sure to issue recommendation letters from your institution for the applicant. There are many cases that such letters are not attached. In a letter, there should be included detailed description of the applicant's personality such as academic ability, motivation for studying in Japan and Japanese language, experience of study abroad.

For 'Recommendation Letter from the applicant's direct superior at work' and 'Recommendation Letter from the applicant's superior at work or supervising professor of the university', only those written on the prescribed forms will be accepted. Please make sure that applicants submit all of two letters.

**(d) Certificate of health**

Applicants must use the prescribed form and have the doctor fill out all items in the form. Recommending institutions must choose medical institutions for the physical examination.

In the past, some students were affected with illness such as tuberculosis and mental disorder after arriving in Japan even though they have not stated having any illness at the interview conducted by recommending institutions. Please take this fact into account when you interview and examine applicants. Please mention in the recommendation letter when there are applicants with disabilities who need special care to study in Japan. If there is a change in your health condition (including any serious changes relating to your life plan) after you have submitted your health certificate, please promptly share this information with the overseas establishment of Japan located in the applicant's country of nationality since it concerns the acceptance system of the accepting university and the Japanese medical institution.

**(e) Graduation certificate (English translation must be attached)**

A graduation certificate from graduate and/or undergraduate schools must be submitted. Every year there are many incomplete applications that the original transcripts are not attached or the submitted copies are not verified. Please read the Application Guidelines carefully.

**(f) An essay of 3 pages explaining reason for application and future plans**

An essay within 3 pages must be submitted. In the essay the reason for application and applicant's future plans after the completion of YLP must be explained concisely and concretely.

**(g) Certificate of English proficiency**

Every year there are many cases that certificates are not submitted. Please make sure that applicants submit them.

**(3) How to submit application documents**

Each applicant's application documents must be submitted in one sealed envelope with the MEXT designated cover sheet attached.

**(4) Putting number on the documents**

According to the Application Guidelines, applicants are requested to number the documents in the upper right-hand corner. In case this is not done by applicants, the recommending institution should number the documents accordingly.

**(5) Incomplete application documents**

Application documents not completed fully and correctly or lacking necessary documents will not be accepted.

If applicants cannot get any of necessary documents because of the circumstances in their home countries, such documents could be substituted by the ones certified to be true by the issuing authority, the government in their home countries or the Embassy of Japan.

## **5 Applicants Staying in Japan**

Recommending institutions can decide whether they permit exceptionally the application of people already staying in Japan, but applicants living in their home countries have priority over those people. However, those who have been currently enrolled in a Japanese university with a status of residence of "Student" and those who are enrolled or scheduled to be enrolled as a privately financed international student during the period from the beginning of application to the beginning of the scholarship payment are not eligible.

## **II SELECTION OUTLINE**

The candidates to be recommended to MEXT through the Embassy of Japan and the Japanese Ministry of Foreign Affairs should be selected in accordance with the following method.

### **1 Method of Selection**

Each recommending institution can use the selection method at their discretion, but is asked to examine accurately each applicant's English ability, personality, reasons for applying, etc. in full consideration with the objectives and characteristics of each course.

### **2 Criteria for Selection**

Candidates must meet the following criteria along with the required qualifications:

- (1) Candidates must have excellent grades and have the ability to study in their desired field;
- (2) Candidates must be physically and mentally healthy (The students who have developed symptoms of mental disorder, malaria, tuberculosis, diabetes, hepatitis, etc., after coming to Japan had usually suffered from the same disease in the past. Please take this into consideration.);
- (3) Candidates must have a verifiable identity;
- (4) Candidates must be able to easily adapt to a new environment and a different culture;
- (5) Candidates must have a rich international cultural understanding;
- (6) Candidates must not have Japanese nationality or dual nationality between his/her country and Japan;
- (7) Candidates must not be a military personnel or military civilian employees;
- (8) Candidates must not be currently enrolled in a Japanese university with a visa status of "Student" or enrolled or scheduled to be enrolled as a privately financed international student during the period from the beginning of application to the beginning of the scholarship payment;

Please do not recommend applicants who obviously have difficulty in continuing their studies for the required period of time after coming to Japan (i.e., those who have to do military service, etc.).

## **III RECOMMENDATION OUTLINE**

The nomination of candidates should be made by the recommending institution with their completed application documents by the date designated by the Embassy of Japan. It is the responsibility of the recommending institution to ensure that all necessary documents are provided by the deadline.

In case some of the necessary documents are lacking and need to be submitted later, please make sure to confirm the deadline with the Embassy of Japan. If the document is not submitted by the deadline, or cannot be expected to be ready, the application will be considered as "unaccepted" (impossible to recommend).

#### **IV SELECTION AND ANNOUNCEMENT OF RESULT**

##### **1 First Screening**

The candidates who are recommended by each recommending institution are selected by the universities offering YLP courses in the First Screening. The selection will be based on the submitted documents and a face-to-face or telephone/ online interview. The universities will recommend candidates to the YLP committee established in MEXT, based on the results of the First Screening.

##### **2 Second Screening**

The YLP committee conducts the Second Screening for the candidates recommended by the universities.

##### **3 Announcement of Result**

After the Second Screening process, the final selection results will be notified to each recommending institution through the Embassy of Japan. The recommending institutions notify the results to their candidates, and confirm with the successful candidates about their intention to enroll the accepting university by submitting a designated form of Pledge to the Embassy of Japan.

##### **4 No objection is permitted**

The recommending institution must explain to the successful candidates that any objection to the decision on the university placement or course will not be accepted when notifying the results.

##### **5 In Case of Withdrawal**

If a candidate expresses withdrawal from this program, the recommending institution asks him/her to contact the Embassy of Japan with the letter containing the reason for withdrawal and his/her signature. The withdrawal will be notified to the accepting university via the Embassy of Japan, the Ministry of Foreign Affairs and MEXT.

##### **6 Waiting List**

When the number of successful candidates is less than the prescribed number because of withdrawals etc., there is a possibility that candidates on the Waiting List will additionally pass the Selection. The candidates to be put on the Waiting List will be chosen by the YLP committee during the Second Screening, and the YLP committee will not choose any more candidates after the Second Screening.

The accepting university will contact the successful candidates from the Waiting List to confirm their intentions to enroll the university. Once confirmed, the official result will be notified to the recommending institution via the Embassy of Japan.

## V PROCEDURES AFTER SELECTION

Selected students (grantees) may cause various problems after coming to Japan because of grantees' lack of knowledge or misunderstanding of procedures for coming to Japan, please pay particular attention to the following points. If there are any questions about procedures after selection, please inquire of the Embassy of Japan.

### 1 Visa Issuance

A 'Student' visa will be issued by the Embassy of Japan in each grantee's country to the grantee upon his/her application for visa issuance.

Moreover, as the Japanese government requires pre-arrival tuberculosis screening for some countries, applicants obtaining a visa shall follow guidance at the overseas establishment of Japan located in the applicant's country of nationality.

### 2 Airline Ticket

- (1) MEXT stipulates the travel schedule and route, and provides the grantee via the Embassy of Japan an economy-class airline ticket for the flight from the international airport closest to grantee's residence (in principle, the country of nationality) to Narita International Airport or any other international airport used on the normal route to the accepting university. In principle, the address in the country of the grantee's nationality stated in the application form shall be recognized as his/her "residence." However, if the address stated in the form is decided to be changed at the time of departure from his/her country, the new address within his/her home country will be regarded as his/her "residence".
- (2) The provided airline ticket has a fixed date and flight number. Visiting relatives or friends, staying for sightseeing, research or short visit, etc. on the way to Japan are not permitted.
- (3) The departure date and flight are fixed due to hotel arrangements at a stopover location, flight transfer circumstances, arrival procedures, and residency arrangements. Therefore, change of the ticket date by the grantee is not permitted.
- (4) The provided airline ticket cannot be transferred to another person, nor can it be exchanged for money. Furthermore, the grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc.
- (5) The airline ticket will only be provided for the grantee. Family members or others who may accompany the grantee to Japan will not receive any travel or other funds.

### 3 Date of Arrival in Japan

- (1) The arrival period will be designated by the accepting university within two weeks before and after the starting date of the course.
- (2) If the grantee intends to arrive in Japan before the arrival period designated by the university, the scholarship for that month will not be paid. In addition, if the student is enrolled after the second day of the month, the student should be informed that the scholarship will not be paid for that month.
- (3) The airline ticket will not be provided to any grantees who intend to come to Japan before/after the date designated by MEXT without permission, and there will be no refund after arrival. The grantee will be treated as a student of this program only after the arrival date designated by MEXT. Therefore, if a grantee intends to come to Japan before the designated date, he/she must bear the responsibility for travel arrangements, entrance procedures and living arrangements after arrival.

- (4) In principle, the change of grantee's arrival date and flight will not be permitted. However, if any change is required due to unavoidable reasons for him/her, please contact MEXT through the Embassy of Japan. In such a case, the grantee must wait for the contact from MEXT after all the procedures including residence arrangements, etc., are rescheduled. In Japan, all courses will begin right after the arrival date. In case of arrival delay, there is a possibility that the acceptance to this program will be revoked.
- (5) If the travel agency demands payment for the difference of flight fee due to any departure or flight changes and if the grantee pays at the moment of departure, no refund will be given after arrival. Therefore, when any changes occur, please contact the Embassy of Japan to find out the necessary procedures before departure.

#### **4 Withdrawal or Revocation of Acceptance**

- (1) If a grantee cannot arrive in Japan within the designated arrival period, it will be a great hindrance to the grantee's education at the university as well as the research program. In this case, the acceptance to this program might be revoked.
- (2) If a grantee withdraws from the program after receiving the airline ticket, MEXT will collect it through the travel agency.
- (3) If a recommending institution has many grantees that withdraw from this program or return to their home country due to personal reasons in the middle of the program, the institution's participation as a recommending institution may be reconsidered. Therefore, when recommending candidates, please make sure to guide them not to withdraw from the program except when unavoidable.

#### **5 Students Accompanied by Family Members**

- (1) If a grantee wishes to be accompanied by his/her family members, the recommending institution must ask the grantee to inform it to the accepting university before departure. If the family members wish to accompany the grantee, they must be informed that there will be no increase of the scholarship and no traveling fee for the family members.
- (2) Immigration procedures for the family members will be completely different from those for the grantee. Therefore, please make sure to ask the Embassy of Japan about necessary procedure to obtain the visa for the family members before departure.

#### **6 Guidance before Departure Date**

When the Embassy of Japan will hold an orientation session before departure, the recommending institution must inform the grantees to participate in the orientation.

#### **7 Unavoidable Circumstances**

In the event of unavoidable or unforeseen circumstances, Japanese Government reserves the right to change or cancel the arrival date, scholarship, and contents of the application guidelines here within, at any time before or after notification of the results of the final selection.

Unavoidable Circumstances are defined as events whose effects could not reasonably be prevented or controlled by MEXT or Ministry of Foreign Affairs (including Embassies and Consulates General of Japan) including but not limited to acts of God, acts of government (including local government, hereafter referred to as government), acts of government authorities (including limitations on travel or immigration enacted by the Japanese government or other foreign countries' government due to the event of infectious disease), compliance with law, regulations or orders, fire, flooding and torrential rain, earthquakes, acts of war (regardless of a declaration of war), revolt, revolution or rebellion, strike, or lockout.