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මගේ අංකය எனது இலக்கம் My No.

JSC/SEC COR: 9

உமது இலக்கம் Your No.

දිනය திகதி Date

15.11.2020

Functioning of Courts Situated within the Isolated Areas

URGENT MATTERS

To: All High Court Judges/All Judicial Officers and Presidents of Labour Tribunals of the Courts/LTs situated within isolated areas

Taking into consideration the press releases issued by the Department of Government Information dated 14.11.2020 and numbered 433/2020 and dated 15.11.2020 and numbered 434/2020 (as amended), you are directed to take up only the urgent matters during the week commencing from 16.11.2020 to 20.11.2020. In this regard, you are required to adhere to the following guidelines below.

- 1. The Presiding Judge of the Court should decide which matters are to be taken up, from and out of the matters received by way of motions, through the official fax and/or official email address of the respective Courts.
- 2. Every endeavor must be made to take up matters at the given time slots.

In stations where more than one Judge/Judicial Officer is functioning, Judges/Judicial Officers, by mutual arrangement, may work on a rotational basis.

- 3. The Judge/Judicial Officer who is in charge of administration should ensure to get down only the "minimum number of members of the staff" required to facilitate the above.
- 4. Taking up of urgent matters should be done only in the presence of relevant Counsel /Attorneys-At-Law only. Litigants should not, under any circumstance, be permitted to gain access to isolated areas. It is advisable to put Counsel/AALs on notice, that the litigants will not be permitted entry to the court premises.
- 5. At all times, Court proceedings must be carried out strictly adhering to the health advisories/guidelines issued by the government/health authorities.
- 6. The official fax numbers and email addresses of the Courts/LTs situated in the areas which have been declared as 'isolated areas' are given below:

Colombo District

High Court Colombo E-mail: colhc228@gmail.com Fax No - 0112438893

- Civil Appellate High Court Colombo
 Email: <u>civilappealhighcourt@gmail.com</u>
 Fax No 0112478853
- Commercial High Court Colombo
 E-mail: commercilhighcourt/@gmail.com

Fax No: 0112441241

- District Court Colombo
 E-mail: <u>coldcoffice@gmail.com</u>
 Fax No -0112421732
- Chief Magistrate's Court
 Email: chiefmagistratecourt@gmail.com

Fax No: 0112434350

- Magistrate Court Fort
 E-mail: mcfortacc2@gmail.com
 Fax No -0112430055
- Magistrate Court Maligakanda
 E-mail-maligakandamc@gmail.com
 Fax No: 0112695711
- Labour Tribunal Colombo
 E-mail: lt2addl@yahoo.com
 Fax No -0112684023

Gampaha District

- High Court Negombo
 E-mail: hcnegombo@gmail.com
 Fax No 0312225423
- Civil Appellate High Court Negombo Email: <u>civilappealnegombo@gmail.com</u>
 Fax No – 0312280372
- District Court Negombo
 E-mail: dcnegombo@gmail.com

Fax No -0312222293

Magistrate Court Negombo
 Email: mcnegombo02@gmail.com

Fax No: 0312222291

Magistrate Court Mahara
 E-mail: maharamc067@gmail.com

Fax No: 0112926046

Labour Tribunal Negombo
 Email: <u>lt21addnegombo@gmail.com</u>

 Fax No: 0312227404

Under the command of the JSC

H.S. Somaratne Secretary

Judicial Service Commission

H. Sanjeewa Somaratne Secretary Judicial Service Commission

Colombo 12

C.C. :

01. Hon. Attorney General - for information & necessary action

- 02. Secretary to His Excellency the President for information
- 03. Secretary, Ministry of Justice for information & necessary action
- 04. Acting Inspector General of Police for information & necessary action
- 05. Commissioner General of Prisons for information & necessary action
- 06. Secretary, Bar Association for information & necessary action